

**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Wednesday, October 30, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Joshua Knelsen	Reeve (virtual)
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (virtual, joined the meeting in person at 12:50 p.m.)
David Driedger	Councillor
Eileen Morris	Councillor (virtual, joined the meeting at 10:21 a.m. and left the meeting at 12:05 p.m.)
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor (virtual)
Dale Wiebe	Councillor

**REGRETS:**

**ADMINISTRATION:**

Darrell Derksen	Chief Administrative Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Development
John Zacharias	Director of Utilities
Willie Schmidt	Fleet Maintenance Manager
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Landon Driedger	Agricultural Fieldman

**ALSO PRESENT:**

Minutes of the Regular Council Meeting for Mackenzie County held on October 30, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Deputy Reeve Sarapuk called the meeting to order at 10:00 a.m.

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**AGENDA: 2. a) Adoption of Agenda**

**MOTION 24-10-782 MOVED** by Councillor Braun

That the agenda be adopted with the following change:

11. d) 2025 Administration Conference, Workshop and Training Budget Requests be moved to the Closed Meeting portion 4. a)

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) None**

**DELEGATIONS: 7. a) None**

**TENDERS: 5. a) None**

**PUBLIC HEARINGS: 6. a) None**

**GENERAL REPORTS: 8. a) None**

**AGRICULTURE SERVICES: 9. a) None**

**COMMUNITY SERVICES: 10. a) None**

**FINANCE: 11. a) Draft 2025 Operating Budget**

Councillor Morris joined the meeting virtually at 10:22 a.m.

Deputy Reeve Sarapuk recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:22 a.m.

**MOTION 24-10-783 MOVED** by Councillor Braun  
Requires 2/3

That the 2025 Draft Operating Budget be amended by Tracking Sheet Change #1.

**CARRIED**

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**FINANCE: 11. b) 2025 Operating Budget Reserve Allocations and Draws**

**MOTION 24-10-784** **MOVED** by Councillor Peters  
Requires 2/3

That the 2025 allocations and draws from various reserves be approved as presented.

**CARRIED**

Deputy Reeve Sarapuk recessed meeting at 12:05 p.m., Councillor Morris left the meeting, Deputy Reeve Sarapuk reconvened the meeting at 12:43 p.m.

**FINANCE: 11. c) Organizational Chart**

**MOTION 24-10-785** **MOVED** by Councillor Driedger

That the Organizational Chart be amended as discussed.

**CARRIED**

**FINANCE: 11. e) Review 2025 One Time Projects**

**MOTION 24-10-786** **MOVED** by Reeve Knelsen  
Requires 2/3

That administration incorporates the approved 2025 One Time Projects into the Draft 2025 Operating budget as follows:

- 1. Rural Traffic Counts - \$75,000
- 2. Aerial Imagery - \$150,000
- 3. Planning for Tompkins River Crossing - \$100,000

**CARRIED**

**FINANCE: 11. f) Local Growth and Sustainability Grant**

**MOTION 24-10-787** **MOVED** by Councillor Wardley

That administration work with MPA Engineering and proceed with applying for a \$6 million bridge replacement project over 3 years under the Local Growth and Sustainability Grant.

**CARRIED**

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Deputy Reeve Sarapuk recessed the meeting at 2:20 p.m. and reconvened the meeting at 2:33 p.m.

**OPERATIONS:** 12. a) None

**UTILITIES:** 13. a) None

**PLANNING & DEVELOPMENT:** 14. a) None

**ADMINISTRATION:** 15. a) None

**COMMITTEE OF THE WHOLE ITEMS:** 16. a) None

**COUNCIL COMMITTEE REPORTS:** 17. a) None

**INFORMATION/ CORRESPONDENCE:** 18. a) None

**NOTICE OF MOTION:** 19. a) None

**CLOSED MEETING:** 4. a) Closed Meeting

**MOTION 24-10-788** **MOVED** by Councillor Smith

That Council move into a closed meeting at 2:33 p.m. to discuss the following:

- 4.a) 2025 Administration Conference, Workshop and Training Budget Requests (*FOIP Sections 23, 24 and 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Morris
- Darrell Derksen, Chief Administrative Officer

**MOTION 24-10-789** **MOVED** by Councillor Driedger

That Council move out of a closed meeting at 3:02 p.m.

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**CARRIED**

**MOTION 24-10-790**  
Requires 2/3

**MOVED** by Councillor Braun

That the 2025 Administration Conference, Workshop and Training Budget Requests be approved as discussed.

**CARRIED**

**NEXT MEETING DATES:**

**20. a) Next Meeting Dates**

**MOTION 24-10- 791**  
Requires Unanimous

**MOVED** by Councillor Smith

That the Regular Council Meeting scheduled on Wednesday, November 13, 2024 be changed to Monday, November 18, 2024.

**CARRIED UNANIMOUSLY**

Regular Council Meeting  
November 18, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

Budget Council Meeting  
November 19, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**21. a) Adjournment**

**MOTION 24-10-792**

**MOVED** by Councillor Driedger

That the Council meeting be adjourned at 3:07 p.m.

**CARRIED**

These minutes were approved at the November 18, 2024 Regular Council Meeting.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Darrell Derksen  
Chief Administrative Officer

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